City of San Antonio

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2019 JAN 18 PM 2:58

AGENDA
Head Start Policy Council

Tuesday, January 22, 2019 | **6:15 PM** | **1227 Brady Blvd.**

A MEETING OF THE DEPARTMENT OF HUMAN SERVICES HEAD START POLICY COUNCIL WILL BE HELD IN THE HEAD START OFFICE, 1227 BRADY BLVD., SAN ANTONIO, TEXAS 78207 ON TUESDAY, JANUARY 22, 2019 AT 6:15 P.M., TO CONSIDER THE FOLLOWING MATTERS:

Call to Order

Meeting Minutes

1. Approval of December 11, 2018 Meeting Minutes

Community Comments

Correspondence

2. None to Report

Information and Possible Action Items

3. Volunteer Income Tax Assistance (VITA) Presentation

4. Data Management Procedures for Approval

5. Family Assessment Data for Review

6. Monthly Program Report

7. Fiscal Report

Governing Body

Announcements and Items for Consideration

Adjournment

EXECUTIVE SESSION

At any time during the Head Start Policy Council meeting, the Policy Council may meet in Executive Session under Chapter 551 of the Texas Government Code, including consultation with an attorney.

ACCESSIBILITY STATEMENT

This meeting site is accessible to persons with disabilities. Parking is available. Auxiliary aids and services, including Deaf interpreters, must be requested forty-eight [48] hours prior to the meeting. For assistance, call (210) 206-5500.

DECLARACIÓN DE ACCESIBILIDAD

Este lugar de la reunión es accesible a personas incapacitadas. Se hará disponible el estacionamiento. Ayudas auxiliares, incluyendo servicios de intérpretes para los sordos, se deben pedir con cuarenta y ocho [48] horas de anticipación a la reunión. Para asistencia llamar al (210) 206-5500.

DEPARTMENT OF HUMAN SERVICES HEAD START MISSION STATEMENT

Preparing children and engaging families for school readiness and life-long success.

2019 JAN 18 PM 2:58
CITY OF SAN ANTONIO
CITY CLERK

MEETING MINUTES

HEAD START POLICY COUNCIL MEETING
DECEMBER 11, 2018
6:15 P.M.
HEAD START OFFICE

Members Present:	*Edgewood Independent School District (EISD):* Vanessa Bermudez *San Antonio Independent School District (SAISD):* Irene Mora, Margaret Sauceda, Latrice Nolden *Early Head Start-Child Care Partnership (EHS-CCP) East:* Heather Halton *EHS-CCP West-* Angela Ybarra *Community Representatives:* Tony Gonzales, Tania Moran
Members Absent:	EISD- Gabriel Treviño
Alternate Members Present:	*EISD-* Sandra Gallegos, Jessica Partida *SAISD-* Destiny Castillo, Josefina Macias *EHS-CCP East-* Tanya Bocanegra
Alternate Members Absent:	*SAISD-* Maria Jimenez *EHS-CCP West-* Priscilla Cervantes

I. CALL TO ORDER

2017-2018 Policy Council Chair, Ms. Dora Maldonado, called the meeting to order at 6:19 p.m.

II. OATH OF OFFICE

Ms. Dora Maldonado led the Oath of Office as all members present read it aloud. A Head Start Program Administrative Assistant notarized all signed documents.

III. ELECTION OF COMMUNITY REPRESENTATIVE AND OFFICERS

Ms. Dora Maldonado introduced and invited Community Representative candidate, Ms. Tania Moran, to speak. Ms. Moran described her personal and professional background and explained her reasoning for seeking a position on the Head Start Policy Council. There were no questions and council members voted unanimously, by a show of hands, to approve Ms. Moran for the remaining Community Representative position on the 2018-2019 Head Start Policy Council.

For the election of officers, Ms. Maldonado provided information on the available positions of Chairperson, Vice Chairperson, and Secretary. She explained the nomination and voting processes, and the elections ensued.

Ms. Latrice Nolden and Ms. Vanessa Bermudez each nominated themselves for the position of Chairperson. An open vote took place after a brief presentation from the nominees. Ms. Nolden was selected as Chairperson with five of nine votes, the majority needed for selection.

Motion: Mr. Tony Gonzales moved to approve Ms. Latrice Nolden for the position of Chairperson on the 2018-2019 Head Start Policy Council.
Seconded (2nd): Ms. Heather Halton
Vote: All in favor (unanimous)

Ms. Vanessa Bermudez and Ms. Margaret Sauceda each nominated themselves for the position of Vice Chairperson. An open vote took place after a brief presentation from the nominees. Ms. Bermudez was selected for the position of Vice Chairperson with five of nine votes, the majority needed for selection.

Motion: Mr. Tony Gonzales moved to approve Ms. Vanessa Bermudez for the position of Vice Chairperson on the 2018-2019 Head Start Policy Council.
Seconded (2nd): Ms. Heather Halton
Vote: All in favor (unanimous)

Ms. Margaret Sauceda nominated herself, the sole nominee, for the position of Secretary and an open vote took place after her brief presentation. Ms. Sauceda was selected for the position of Secretary with nine of nine votes, the majority needed for selection.

Motion: Mr. Tony Gonzales moved to approve Ms. Margaret Sauceda for the position of Secretary on the 2018-2019 Head Start Policy Council.
Seconded (2nd): Ms. Heather Halton
Vote: All in favor (unanimous)

Ms. Dora Maldonado was relieved of her duties by newly elected Chair, Ms. Latrice Nolden.

IV. MEETING MINUTES

Motion: Mr. Tony Gonzales moved to approve the November 27, 2018 meeting minutes.
Seconded (2nd): Ms. Margaret Sauceda
Vote: All in favor (unanimous) – The motion carried.

V. COMMUNITY COMMENTS

None to Report

VI. CORRESPONDENCE

Chair, Ms. Latrice Nolden, asked Mrs. Mica Clark-Peterek, Special Projects Manager, to present Correspondence items. Mrs. Clark-Peterek welcomed all in attendance and first reviewed the Head Start Program's mission and vision. She then reviewed the program instruction received from the Office of Head Start regarding the FY 2019 Head Start Funding Increase. There was no discussion.

VII. INFORMATION AND POSSIBLE ACTION ITEMS (a-i)

a.) Approval of Policy Council Meeting Days and Time

Chair, Ms. Latrice Nolden, asked Mrs. Mica Clark-Peterek to present the Approval of Policy Council meeting days and time. Mrs. Clark-Peterek stated the previous Policy Council met on the fourth Tuesday

of the month at 6:15pm and that it worked well for reporting purposes. Mrs. Clark-Peterek asked council members if they would like to continue this schedule or if they had other suggestions. There was no discussion. Chair, Ms. Nolden, requested a motion to approve the fourth Tuesday of each month at 6:15pm as the Policy Council meeting day and time.

Motion: Ms. Heather Halton moved to approve the fourth Tuesday of each month at 6:15pm as the meeting day and time for regularly scheduled 2018-2019 Head Start Policy Council meetings.
Seconded (2nd): Ms. Vanessa Bermudez
Vote: All in favor (unanimous)

b.) Election of Committee Members

Chair, Ms. Latrice Nolden, presented the Election of Committee Members. She first described size requirements and responsibilities for two standing committees and one special committee. Ms. Nolden then requested volunteers for each committee and subsequent approval from the Policy Council.

Mr. Tony Gonzales, Ms. Destiny Castillo, Ms. Sandra Gallegos, Mrs. Josefina Macias, and Mrs. Tanya Bocanegra volunteered for the Assessment and Planning standing committee.

Motion: Ms. Angela Ybarra moved to approve Mr. Tony Gonzales, Ms. Destiny Castillo, Ms. Sandra Gallegos, Mrs. Josefina Macias, and Mrs. Tanya Bocanegra for the Assessment and Planning Committee.
Seconded (2nd): Ms. Irene Mora
Vote: All in favor (unanimous)

Ms. Heather Halton, Ms. Irene Mora, Mr. Tony Gonzales, Ms. Sandra Gallegos, and Mrs. Josefina Macias volunteered for the Personnel standing committee.

Motion: Ms. Angela Ybarra moved to approve Ms. Heather Halton, Ms. Irene Mora, Mr. Tony Gonzales, Ms. Sandra Gallegos, and Mrs. Josefina Macias for the Personnel Committee.
Seconded (2nd): Ms. Tania Moran
Vote: All in favor (unanimous)

Ms. Vanessa Bermudez, Ms. Irene Mora, Ms. Heather Halton, Ms. Angela Ybarra, and Mrs. Tanya Bocanegra volunteered for the Jule Sugarman special committee.

Motion: Mr. Tony Gonzales moved to approve Ms. Vanessa Bermudez, Ms. Irene Mora, Ms. Heather Halton, Ms. Angela Ybarra, and Mrs. Tanya Bocanegra for the Jule Sugarman Committee.
Seconded (2nd): Ms. Heather Halton
Vote: All in favor (unanimous) – The motion carried.

c.) Governing Body Roles and Responsibilities Training

Chair, Ms. Latrice Nolden, asked Mrs. Mica Clark-Peterek to present the Governing Body Roles and Responsibilities Training. Mrs. Clark-Peterek provided the Governing Body Roles and Responsibilities Training. She listed and explained the key responsibilities of the Head Start Policy Council as stated in the Head Start Act.

d.) Early Head Start-Child Care Partnership Amendment Carryover Request-Reprogram Application for Approval

Chair, Ms. Latrice Nolden, asked Mrs. Mica Clark-Peterek to present the Early Head Start-Child Care Partnership (EHS-CCP) Amendment Carryover Request-Reprogram Application for Approval. Mrs. Clark-Peterek described the application in detail to include time period, budget, and application components. She stated $496,840 of the federal award for the EHS-CCP program was left unspent from the previous program year and provided the reasoning for the unspent funds. Mrs. Mica Clark-Peterek requested Policy Council approval of the EHS-CCP Amendment Carryover Request-Reprogram Application with minor edits.

Motion: Ms. Heather Halton moved to approve the EHS-CCP Amendment Carryover Request-Reprogram Application with minor edits.
Seconded (2nd): Ms. Irene Mora
Vote: All in favor (unanimous)

e.) Eligibility, Recruitment, Selection, Enrollment, and Attendance (ERSEA) Training

Chair, Ms. Latrice Nolden, asked Mrs. Mica Clark-Peterek to present the ERSEA Training. Mrs. Clark-Peterek stated that ERSEA training is provided annually to the Head Start Policy Council and Governing Body. She described eligibility criteria, recruitment efforts throughout the school year, selection processes, and enrollment and attendance requirements for the program. She also explained the application process for families seeking entrance into the program.

Education Program Administrator, Rebecca Flores, briefly interjected to describe program plans to set aside EHS-CCP Carryover funds for parent proposals and ideas for the centers. She stated information from parents would be gathered via a program-wide survey and that program staff would keep members updated on the plan's progress.

f.) ERSEA Matrix and Policy Updates for Approval

Chair, Ms. Latrice Nolden, asked Mrs. Mica Clark-Peterek to present the ERSEA Matrix and Policy Updates for Approval. Mrs. Clark-Peterek explained the purpose of the Head Start and Early Head Start-Child Care Partnership (EHS-CCP) matrices and she provided information on updates made for the 2019-2020 program year. She also listed the policy updates for Head Start and EHS-CCP and directed members to information packet, where detailed policy changes could be found. Mrs. Clark-Peterek requested Policy Council approval of the ERSEA Matrix and Policy Updates with minor edits.

Motion: Ms. Irene Mora moved to approve the ERSEA Matrix and Policy Updates with minor edits.
Seconded (2nd): Ms. Tania Moran
Vote: All in favor (unanimous)

g.) Student Outcome Data for Review

Chair, Ms. Latrice Nolden, asked Mrs. Mica Clark-Peterek to present the Student Outcome Data for Review. Mrs. Clark-Peterek described the Office of Head Start requirement for programs to conduct standardized and structured assessments that provide ongoing information to evaluate children's developmental level and progress in outcomes aligned to the goals described in the Head Start Early

Learning Child Outcomes Framework: Ages Birth to Five. She then presented Head Start and EHS-CCP program data on the Early Learning Accomplishments Profile (E-LAP) and the Learning Accomplishments Profile – 3rd Edition (LAP-3).

h.) Monthly Program Report

Chair, Ms. Latrice Nolden, asked Mrs. Clark-Peterek to present the Monthly Program Report. Monitoring reports, education, health, and Family and Community Services information for both Head Start and Early Head Start-Child Care Partnership were reviewed for the month of November, 2018.

i.) Fiscal Report

Chair, Ms. Latrice Nolden, asked Mrs. Mary Vazquez to present the Fiscal Report. Mrs. Vazquez first provided members a copy of the Glossary of Fiscal Terms for future reference. She then stated November fiscal reporting was not yet closed and that an update would be provided at the next meeting. Finally, she informed members that the New Early Head Start-Child Care application was submitted to the Office of Head Start on November 30, 2018.

VIII. GOVERNING BODY

Chair, Ms. Latrice Nolden, asked Mrs. Mica Clark-Peterek to present items for the Governing Body. Mrs. Clark-Peterek stated the Governing Body was scheduled to meet on December 14, 2018. She said items for their review included the program's Annual Report, 5-Year Strategic Plan, Approach to School Readiness and Plan of Action, Program Information Report, and program and fiscal information for the months of September to October 2018.

IX. ANNOUNCEMENTS AND ITEMS FOR CONSIDERATION

Chair, Ms. Latrice Nolden, asked Mrs. Mica Clark-Peterek to present the Announcements and Items for Consideration. Mrs. Clark-Peterek highlighted the Department of Human Services and the Neighborhood and Housing Services Department's ribbon-cutting ceremony celebrating the 58th Head Start family whose home received lead hazard reduction activities through the Green & Healthy Homes Initiative. She then announced City holiday closure dates, followed by Ready Rosie videos in English and Spanish.

X. ADJOURNMENT

Motion: Mr. Tony Gonzales moved to adjourn the meeting.
Seconded (2nd): Ms. Heather Halton
Vote: All in favor (unanimous) – The motion carried.

Chair, Ms. Latrice Nolden, adjourned the meeting at 8:00pm.

L Nolden 1/22/2019

Chair Date

CORRESPONDENCE

None to Report

INFORMATION AND POSSIBLE ACTION ITEMS

	City of San Antonio Head Start Program Procedure	
	EFFECTIVE: April 23, 2018	**REVISED:** January 4, 2019
SUBJECT: Program Data - Access and Security		
REFERENCE: HSPS 1302.101(b)(4)		
		PAGE: 1 of 2

Purpose:
To establish an internal procedure for proper access and security of program data for the City of San Antonio Department of Human Services Head Start and Early Head Start-Child Care Partnership (EHS-CCP) Program (DHS Head Start).

Procedure:

DHS Head Start utilizes ChildPlus as the secure database system for storing and tracking client information.

All user account holders are required to complete ChildPlus Access Request and ChildPlus User Security and Confidentiality Agreement forms. Upon completion, the forms are scanned and attached by the ChildPlus Administrator in ChildPlus under each respective user profile.

By accessing the database, staff understands and agrees to abide by all terms of the ChildPlus User Security and Confidentiality Agreement and any applicable state and federal laws regarding Personally Identifiable Information (PII) and Protected Health Information (PHI).

- Education Service Providers are required to designate a staff member to complete the Personnel Profile for all staff members funded by the Head Start or EHS-CCP grant or anyone who works with children or families enrolled in the Head Start or EHS-CCP programs under the Management Module in ChildPlus. Designated staff is defined as preauthorized users in the Management/Personnel Module.
- Upon completion of the Personnel Profile, the designee will notify the ChildPlus Administrator if the user requires access to PII. Not all personnel require a ChildPlus user account.
- The ChildPlus Administrator will confirm with the designee the role of personnel and the types of access required.
- The ChildPlus Administrator will complete a User Security profile in ChildPlus, assign a login username and temporary password, restrict access by location, and designate User Security group(s).
- The ChildPlus Administrator will email the new account holder the login username and temporary password.
- The new account holder will log into ChildPlus and change the temporary password to a permanent password.

Authorized ChildPlus users are granted access under one of the following groupings:

- Staff: A ChildPlus personnel account will be created for all staff. ChildPlus user accounts and access is granted upon the approval of the ChildPlus Access Request Form and the completion of the ChildPlus User Security and Confidentiality Agreement Form.
- Education Service Providers: An assigned ChildPlus Super User for each Service Provider formally requests accounts via email for Service Provider Head Start Staff. Service providers are subject to the confidentiality provisions under the Family Educational Rights and Privacy Act (FERPA).
- Contracted Providers: A Special Projects Manager or designee will request user accounts for contractual providers via email or meeting with the ChildPlus Administrator. To meet the requirements of HIPAA, DHS Head Start requires any contract that include access to client information include an enforceable Business Associate Agreement (BAA). BAAs are documented in the professional services contract with the DHS Head Start.

Implementation of technical policies and procedures for electronic information systems that maintain electronic PII, PHI, and IDEA part B and C to allow access only to those persons or software programs that have been granted access rights.

All DHS Head Start staff, regardless of position, share the responsibility to safeguard HIPAA, FERPA, PHI, PII, and the Individuals with Disabilities Education Act (IDEA) part B and C data from unauthorized access, acquisition or disclosure. Staff that share PHI, PII and IDEA part B and C electronically must ensure the receiving entity is an authorized recipient of the specific data being delivered.

Only computers configured by ITSD for use on the CoSA network are authorized for accessing ChildPlus.

Staff may utilize a laptop and a secure means such as VPN, Workspace or Citrix to access ChildPlus.

Staff ensures the environment in which they are working is secure and only authorized persons are within viewing distance of the authorized user's screen.

Disclosure ChildPlus information to a contractor is authorized but ONLY when an enforceable Business Associate Agreement (BAA) is in place.

All DHS Head Start staff must successfully complete the following trainings annually:

- CoSA HIPAA 101 Privacy online training module
- CoSA HIPAA 102 Security online training module
- CoSA Employee Security Awareness Day in the Life online training module
- Completion of these trainings are documented and maintained by the City of San Antonio Human Resources Department.

All DHS Head Start staff must successfully review and acknowledge review and acceptance of CoSA Administrative Directives that include Data Security and Use of Technology.

Education Service Providers and contractors must develop and implement procedures to ensure all staff comply with this procedure and ensure all staff receive training on safeguarding FERPA, HIPAA, PHI, PII and (IDEA) part B and C data.

	City of San Antonio Head Start Program Procedure	
	EFFECTIVE: April 23, 2018	**REVISED:** January 4, 2019
SUBJECT: Management of Program Data		
REFERENCE: HSPS 1302.101(b)(4)		
		PAGE: 1 of 2

Purpose:
To establish an internal procedure for proper management of program data for the City of San Antonio Department of Human Services Head Start and Early Head Start-Child Care Partnership (EHS-CCP) Program (DHS Head Start).

Procedure:
Implementation of technical policies and procedures for electronic information systems that maintain electronic PII, PHI, and IDEA part B and C to allow access only to those persons or software programs that have been granted access rights.

All DHS Head Start staff, regardless of position, share the responsibility to safeguard FERPA, HIPAA, PHI, PII, and the Individuals with Disabilities Education Act (IDEA) part B and C data from unauthorized access, acquisition, or disclosure. Staff that share PHI, PII and IDEA part B and C electronically must ensure the receiving entity is an authorized recipient of the specific data being delivered.

- Only computers configured by ITSD for use on the CoSA network are authorized for the storage or transport of PHI, PII and/or IDEA part B and C data.
- Staff may utilize a laptop and a secure means such as VPN, Workspace or Citrix to access systems to view and maintain PHI, PII, and IDEA part B and C files.
- Staff ensures the environment in which they are working is secure and only authorized persons are within viewing distance of the authorized user's screen.
- Disclosure of PII and/or PHI, and/or IDEA part B and C to a contractor is authorized but ONLY when an enforceable Business Associate Agreement (BAA) is in place.
- Personal devices shall not be used to store or transmit unencrypted protected data.
- Any removable media or storage devices used to transfer PHI, PII, and/or IDEA part B and C data must be encrypted.
- If any PHI, PII, and/or IDEA part B and C data is transmitted via email attachment, the attachment must be protected by a password. The password to access the attachment must be sent to the recipient in a separate email.
- Hard copies (i.e., paper) of any PHI, PII, and/or IDEA part B and C data must be kept secured in a lockable file cabinet or other secured storage.
- In the event that PHI, PII, and/or IDEA part B and C data, either hard copy or electronic, are transported between locations, staff must take all precautions to ensure the materials remain secure and must remain in the presence of staff at all times.

Facsimiles

- Any documents received via facsimile, either telefax or online, that contain PHI, PII and/or IDEA part B and C data shall be uploaded or scanned into appropriate software (i.e., ChildPlus) as soon as possible. Any electronic copies of the facsimile should be saved to the user's desktop; once the upload is completed the file should be deleted and the deletion confirmed. Any hardcopies of the facsimile must be stored in a secure location or destroyed.
- Any hardcopies of the documents sent via facsimile, either telefax or online, that contain PHI, PII and/or IDEA part B and C data shall be either stored in a secure location or destroyed.

All DHS Head Start staff must successfully complete the following trainings annually:

- CoSA HIPAA 101 Privacy online training module
- CoSA HIPAA 102 Security online training module
- CoSA Employee Security Awareness Day in the Life online training module

Completion of these trainings are documented and maintained by the City of San Antonio Human Resources Department.

All DHS Head Start staff must successfully review and acknowledge review and acceptance of CoSA Administrative Directives that include Data Security and Use of Technology.

Education Service Providers and contractors must develop and implement procedures to ensure all staff comply with this procedure and receive training on safeguarding FERPA,HIPAA, PHI, PII and IDEA part B and C data.

Family Assessment

Participant Name: _____ **ChildPlus ID:** _____

Date Completed: _____ **Case Worker:** _____ **School Year:** _____

Scoring Legend: 3.0 Strength 1.0 Need
2.0 Adequate

Assessment Item	Beginning of Year Score	End of Year Score
General		
EMERGENCY CRISIS INTERVENTIONS		
3. Has basic needs met. Knows where to find help. Lives in a community where resources are abundant. 2. Does not have all basic needs met. Has some knowledge of available services. Can access services, if needed, with help. 1. Needs assistance with meeting all basic needs for clothing, food, and shelter. Services are needed but family has no knowledge of what services are available or how to find out. Services or resources are utilized only where initiated by an outside source.		
HOUSING		
3. Lives in housing or choice, or is satisfied with housing/community situation. Rent or payment options seem feasible and can be made without major concerns. Owns or has long term occupancy. 2. Lives in or has access to adequate housing. Rent or payment options can be met but are sometimes a concern. Tenancy is secure for at least 6 months. 1. Lives in termporary or transitional housing. Uncertain of where the family will live a month from now. On the verge of homeless. Homeless. Fincances for stable housing are not routinely available.		
SAFETY		
3. Housing is safe and meets family's needs. Safe home and neighborhood, or perceived as such by the family. 2. Family feels neighborhood is relatively safe. Housing is not hazardous or unhealthy. 1. Lives in unsafe, deteriorating, or overcrowded housing. Lives in dangerous conditions.		
CHILD EDUCATION AND DEVELOPMENT		
3. Parent recognizes his/her role in educating their child. Parent has access to learning resources for their child. Parent is interested in volunteering in the classroom. 2. Parent feels somewhat confident about their child's learning. Parent sometimes reads to their child. Parent has access to some learning resources for their child. 1. Parent is unable to support their child in any learning activities. Parent is not involved in any compus activities. Parent has several concerns about their child's behavior. Limited access to learning resources.		
PARENTING		
3. Seems confident in their level of parenting skills. Understands their child's needs and provides accordingly. Consistent, observable, age appropriate parenting practices. 2. Some daily routines. Unsure of parenting role. Some understanding or their child's needs and development. 1. No routine or consistency. History or parental problems (ex. CPS case). No understanding of child development or needs.		

Assessment Notes:

Family Assessment

Participant Name: _____ **ChildPlus ID:** _____

Assessment Item	Beginning of Year Score	End of Year Score
EDUCATION		
3. Post secondary education or training. Positive attitude towards learning. Can pursue educational goals without additional resources or support. 2. High school or equivalent education or currently enrolled in adult education or vocational courses. Has plans to pursue educational training of some sort. Can set and pursue education goals with assistance. 1. Less than a 9th grade education. Does not consider learning a priority. Very limited ability to participate in educational or personal development goals.		
HEALTH EDUCATION		
3. Very attentive to health care issues. All family members have coverage. Family has established medical homes and keeps up with routine visits. 2. Family reports inadequate or inaccessible health care. Some medical problems noted and are not being addressed. 1. Medical problems are not being addressed; no care is being received. Children's health is endangered.		
FAMILY SUPPORT		
3. Family is able to note sources of support and access support as needed. Family strengths are easily identified. Emotional needs are recognized and met appropriately. 2. Family is able to note at least one source of support. Has difficulty recognizing strengths or the family. Family has three or more emotional needs not being met at the present time. 1. Family does not access support from others. Does not recognize strengths. There are sudden changes in the family.		
TRANSPORTATION		
3. Has current driver's license. Has access to transportation all the time. Vehicle is safe. 2. Does not have a license. Generally, has access to some form of safe transportation. Has and maintains own vehicle or other means of transportation. 1. Has revoked or suspended license. No access to transportation. No money to obtain transportation.		
LEADERSHIP DEVELOPMENT		
3. Has participated as an officer in the Policy Council or Parent Connection Committees. Has participated in the Community Resident Leadership Program. 2. Has attended or is interested in attending Policy Council or Parent Connection Committees. Has attended community functions or meetings (ex. PTA, Fatherhood Program, Principle's meetings, etc.). Limited ability or is not interested in participating in leadership development. 1. Is interested in obtaining more information about the Policy Council or Parent Connection Committees.		

Assessment Notes:

MONTHLY PROGRAM REPORT

Early Head Start-Child Care Partnership
Monthly Report to Policy Council
December 2018

Indicators	BSA	Ella Austin	Healy Murphy	Inman	Seton Home	YWCA	TOTAL
Enrollment							
Funded Enrollment	28	64	56	28	20	20	216
YTD Enrollment	33	80	66	35	33	28	275
Total Monthly Enrollment	28	63	56	28	20	20	215
Adds	0	1	0	0	3	0	4
Drops	0	0	3	0	6	0	9
Waiting List	59	54	62	38	0	58	271
Over Income # (over 101%)	4	9	10	1	0	1	25
Average Daily Attendance	97%	98%	91%	90%	91%	93%	93%
Disability Enrollment							
Percent (#) of enrolled children with a disability	11%	9%	16%	29%	5%	15%	14%
Food Reports							
Meals Served	717	1,472	1,298	721	383	541	5,132
Snacks Served	336	714	642	347	161	263	2,463
Special Diets	6	17	12	6	4	4	49
Education Services- Complete							
1st Home Visit	100%	100%	95%	100%	70%	100%	96%
2nd Home Visit	100%	100%	100%	100%	100%	100%	100%
1st Parent Conference	100%	100%	95%	100%	60%	100%	95%
2nd Parent Conference	100%	100%	100%	100%	100%	100%	100%
Family Engagement Services- Complete							
Family Assessments BOY	100%	100%	96%	100%	68%	100%	96%
Family Assessments EOY	0%	0%	0%	0%	0%	0%	0%
Family Partnership Agreements	100%	100%	100%	100%	100%	100%	100%
Mental Health Services- Complete							
Students Received Mental Health Services	0	0	0	0	0	0	0
Education Screenings- Missing							
ASQ - 3 Developmental	0%	0%	4%	0%	0%	0%	1%
ASQ - SE2 Behavioral	0%	0%	4%	0%	0%	0%	1%
Health Screenings- Complete							
Health History	100%	100%	100%	100%	100%	100%	100%
Nutrition Assessment	100%	100%	100%	100%	100%	100%	100%
TB Questionnaire	100%	100%	100%	100%	100%	100%	100%
Hearing Screening	100%	100%	97%	100%	97%	100%	99%
Vision Screening	100%	100%	97%	100%	97%	100%	99%
Hemoglobin Test	91%	94%	92%	97%	97%	96%	94%
Lead Test	85%	90%	89%	89%	94%	96%	80%
Well-Child Exams (90-day requirement)	100%	100%	100%	100%	100%	100%	100%
Well-Child Exams	79%	74%	80%	71%	70%	71%	75%
Dental Exams	100%	99%	97%	97%	79%	100%	96%

Head Start Monthly Report to Policy Council
December 2018

Indicators	EISD	SAISD	Program Total
Enrollment			
Funded Enrollment	777	2243	3020
YTD Enrollment	844	2601	3445
Total Monthly Enrollment	771	2221	2992
Adds	10	33	43
Drops	8	19	27
Waiting List	53	225	278
Extended Care Served	0	0	0
Average Daily Attendance	94%	94%	94%
Over Income # (over 101%)	133	428	561
Disability Enrollment			
Percent (#) of enrolled children with a disability	11.84%	11.81%	11.82%
Food Reports			
Meals Served	19,206	62,172	81,378
Snacks Served	9,781	31,086	40,867
Special Diets	43	133	176
Education Services - Complete			
1st Home Visit	96%	98%	97%
2nd Home Visit	0%	0%	0%
1st Parent Conference	97%	93%	94%
2nd Parent Conference	0%	0%	0%
Family Engagement Services - Complete			
Family Assessments BOY	96%	94%	95%
Family Assessments EOY	0%	0%	0%
Family Partnership Agreements	100.0%	99.9%	99.8%
Mental Health Services - Complete			
Students Received Mental Health Services	0	1	1
Education Screenings - Missing			
ASQ - 3 Developmental	3%	2%	2%
ASQ - SE Behavioral	3%	2%	2%
Health Screenings - Complete			
Health History	100%	100%	100%
Nutrition Assessment	100%	100%	100%
TB Questionnaire	100%	100%	100%
Hearing Screening	99%	100%	99%
Vision Screening	99%	100%	99%
Blood Pressure	99%	100%	99%
Growth Assessment	99%	100%	99%
Lead Test	58%	79%	74%
Physical Exams	100%	98%	99%
Dental Exams	94%	96%	95%

Early Head Start-Child Care Partnership Monitoring Report

December 2018

Provider	Monitoring Project	Submission Date	Status
BSA	Unannounced Safe Environment Monitoring	12/4/2018	Corrected
Ella Austin Child Care Center	Unannounced Safe Environment Monitoring	12/6/2018	Corrected
Healy Murphy Child Development	Unannounced Safe Environment Monitoring	12/5/2018	Corrected
Inman Christian Center	Unannounced Safe Environment Monitoring	12/7/2018	Pending (CoSA in process of reviewing)
Seton Home Child Care Center	Unannounced Safe Environment Monitoring	12/4/2018	Corrected
YWCA Olga Madrid Child Care Center	Unannounced Safe Environment Monitoring	12/7/2018	Corrected
BSA	Disabilities #1	12/3/18 - 12/14/18	Pending (CoSA in process of reviewing)
Ella Austin Child Care Center	Disabilities #1	12/3/18 - 12/14/18	Pending (CoSA in process of reviewing)
Healy Murphy Child Development	Disabilities #1	12/3/18 - 12/14/18	Pending (CoSA in process of reviewing)
Inman Christian Center	Disabilities #1	12/3/18 - 12/14/18	Pending (CoSA in process of reviewing)
Seton Home Child Care Center	Disabilities #1	12/3/18 - 12/14/18	Pending (CoSA in process of reviewing)
YWCA Olga Madrid Child Care Center	Disabilities #1	12/3/18 - 12/14/18	Pending (CoSA in process of reviewing)

Head Start
Monitoring Report

December 2018

Provider	Monitoring Project	Submission Date	Corrective Action Due	Status
Edgewood Independent School District	Health & Safety Review-Classroom	9/17/2018	9/21/2018	Work Orders Pending
Edgewood Independent School District	Health & Safety-Facilities	9/17/2018	9/21/2018	Verified/Closed
Edgewood Independent School District	Health & Safety-Medication	9/17/2018	N/A	Verified/Closed
Edgewood Independent School District	Health & Safety-Outdoors/Gym	9/17/2018	9/21/2018	Verified/Closed
Edgewood Independent School District	Health & Safety-Transportation	9/20/2018	N/A	Verified/Closed
Edgewood Independent School District	Nutrition Review #1	10/16/2018	10/30/2018	Verified/Closed
Edgewood Independent School District	Critical Health Concerns #1	10/26/2018	11/7/2018	Verified/Closed
Edgewood Independent School District	Transportation Review #1	10/29/2018	N/A	Verified/Closed
Edgewood Independent School District	Education Review #1	11/6/2018	11/21/2018	City Follow-Up in Progress
Edgewood Independent School District	Disabilities Review #1	11/8/2018	11/21/2018	Verified/Closed
Edgewood Independent School District	Pedestrian/Bus Safety Training	11/8/2018	N/A	Verified/Closed
Edgewood Independent School District	45-Day Education Screenings #1	11/19/2018	12/7/2018	Pending Corrections
Edgewood Independent School District	45-Day Health Screenings #1	11/30/2018	12/14/2018	Verified/Closed
Edgewood Independent School District	Family & Community Review #1	12/20/2018	1/18/2019	Pending Corrections
San Antonio Independent School District	Health & Safety Review-Classroom	9/17/2018	9/21/2018	Verified/Closed
San Antonio Independent School District	Health & Safety-Facilities	9/17/2018	9/21/2018	Verified/Closed
San Antonio Independent School District	Health & Safety-Medication	9/17/2018	N/A	Verified/Closed
San Antonio Independent School District	Health & Safety-Outdoors/Gym	9/17/2018	9/21/2018	Work Orders Pending
San Antonio Independent School District	Health & Safety-Transportation	9/21/2018	9/24/2018	Verified/Closed
San Antonio Independent School District	Nutrition Review #1	10/16/2018	10/30/2018	Verified/Closed
San Antonio Independent School District	Critical Health Concerns #1	10/26/2018	11/8/2018	Verified/Closed
San Antonio Independent School District	Transportation Review #1	10/29/2018	N/A	Verified/Closed
San Antonio Independent School District	Pedestrian/Bus Safety Training	11/9/2018	N/A	Verified/Closed
San Antonio Independent School District	Education Review #1	11/14/2018	1/3/2019	Pending Corrections
San Antonio Independent School District	Disabilities Review #1	11/14/2018	12/3/2018	Pending Corrections
San Antonio Independent School District	45-Day Health Screenings #1	12/7/2018	12/21/2018	Verified/Closed
San Antonio Independent School District	45-Day Education Screenings #1	12/14/2018	1/11/2019	Pending Corrections
San Antonio Independent School District	Family & Community Review #1	12/20/2018	1/18/2019	Pending Corrections

FISCAL REPORT

Early Head Start Fiscal Reports GY 18-19 as of December 31, 2018

BUDGET BY CATEGORY

	TOTAL BUDGET	YTD BUDGET	YTD ACTUAL	Var ($)	Var (%)
PERSONNEL	$738,757	$309,299	$297,113	$12,186	4%
FRINGE	$280,433	$121,247	$113,854	$7,393	6%
TRAVEL	$10,000	$1,415	$1,045	$370	26%
EQUIPMENT	$0	$0	$0	$0	0%
SUPPLIES	$29,197	$900	$574	$326	36%
CONTRACTUAL	$1,699,246	$567,458	$551,525	$15,933	3%
COSA	$56,558	$17,300	$9,568	$7,732	45%
Blessed Sacrament	$211,904	$75,434	$75,079	$355	0%
Ella Austin	$484,352	$145,981	$139,159	$6,822	5%
Healy Murphy	$423,808	$143,868	$143,793	$75	0%
Inman Christian	$211,904	$89,910	$97,417	($7,507)	(8%)
Seton Home	$151,360	$51,569	$44,283	$7,286	14%
YWCA	$151,360	$39,596	$38,682	$914	2%
UIW	$8,000	$3,800	$3,544	$256	7%
OTHER	$41,501	$20,607	$16,169	$4,438	22%
TOTAL FED BUDGET	$2,799,134	$1,020,926	$980,279	$40,647	4%
NON FED SHARE/IN KIND	$699,784	$256,443	$306,795	($50,352)	(20%)
TOTAL BUDGET	$ 3,498,918	$ 1,277,369	$ 1,287,074	$ (9,705)	-1%

Variance Explanations:

Personnel	Cumulative savings from 1 vacant Mgt. Analyst position.
Fringes	Correlates with vacant position.
Travel	Parent/Family engagement training in December posted in January.
Supplies	Pending journal entry allocation from Head start on purchases made thru Office depot.
Contractual	$8k COSA encumbered fees to prof. - Teaching Strategies/NTA/FSA waiting for invoices/services; $8k Provider's net reimbursement were below projection,
Other	$1.3k COSA print shop -FSW forms in process.; $2k Dec. Brady bldg. mtce. and Oct-Dec utilities not posted; $.7k Nov/Dec Xerox not posted; $.4k multiple line item education/food charges - requisition/allocation in process.
Non Federal Share/In Kind	Required YTD match exceeded by $50k; actual In Kind reported $11k BSA/ $27k Ella/ $51k Healy/ $9k Inman/ $7k Seton/ $13k YWCA/ $.1k UIW/ $ 188k COSA

TRACKED COSTS	TOTAL BUDGET	YTD BUDGET	YTD ACTUAL	Var	%
Administrative Cost (may not exceed 15% of actual expenditures)	$386,699	$134,664	$134,664		10%
Training and Technical Assistance (Earmarked costs)	$64,800	10,518	10,518		16%

EHS 2018 Grant Summary		TOTAL BUDGET	YEAR TO DATE					Reporting Period: December				Prior Period: November	
			Budget	Actual	Variance $	Variance %	Encumbrance	Budget	Actual	Variance $	Variance %	Budget	Actual
Description	**GL**	**$ 3,498,918**	**$ 1,277,369**	**$ 1,258,614**	**$ 18,755**	**1.47%**	**$ 1,109,657.55**	**$ 293,285**	**$ 290,872**	**$ 2,413**	**0.82%**	**$ 298,544**	**$ 261,761**
Regular Salaries	5101010	$ 738,757	$ 309,299	$ 297,113	$ 12,186	3.94%	$ -	$ 59,590	$ 57,141	$ 2,449	4.11%	$ 62,427	$ 60,210
Personnel Services		**$ 738,757**	**$ 309,299**	**$ 297,113**	**$ 12,186**	**3.94%**	**$ -**	**$ 59,590**	**$ 57,141**	**$ 2,449**	**4.11%**	**$ 62,427**	**$ 60,210**
FICA & Medicare Exp	5103005	$ 56,515	$ 23,665	$ 22,125	$ 1,540	6.51%	$ -	$ 4,258	$ 4,158	$ 100	2.35%	$ 5,081	$ 4,956
Life Insurance	5103010	$ 739	$ 303	$ 213	$ 90	29.62%	$ -	$ 60	$ 43	$ 17	28.77%	$ 62	$ 43
Pers Leave Buy Back	5103035	$ 7,500	$ 7,500	$ 6,283	$ 1,217	16.23%	$ -	$ -	$ -	$ -	0.00%	$ 7,500	$ 6,283
Transportation Allow	5103056	$ 390	$ 325	$ 325	$ -	0.00%	$ -	$ 65	$ 65	$ -	0.00%	$ 65	$ 65
Retirement Exp	5105010	$ 86,139	$ 36,032	$ 35,743	$ 289	0.80%	$ -	$ 6,448	$ 6,705	$ (257)	-3.99%	$ 7,746	$ 7,602
Civln Actv Healthcr	5170040	$ 125,550	$ 51,922	$ 47,665	$ 4,257	8.20%	$ -	$ 10,480	$ 9,098	$ 1,382	13.18%	$ 10,480	$ 9,293
Fringe Benefits		**$ 280,433**	**$ 121,247**	**$ 113,854**	**$ 7,393**	**6.10%**	**$ -**	**$ 21,611**	**$ 20,369**	**$ 1,242**	**5.75%**	**$ 31,234**	**$ 28,541**
Travel-Official	5207010	$ 10,000	$ 1,415	$ 1,045	$ 370	26.18%	$ -	$ 730	$ 861	$ (131)	-17.90%	$ 500	$ -
Travel-Official		**$ 10,000**	**$ 1,415**	**$ 1,045**	**$ 370**	**26.18%**	**$ -**	**$ 730**	**$ 861**	**$ (131)**	**-17.90%**	**$ 500**	**$ -**
Fees to Prof Contr.	5201040	$ 44,508	$ 13,800	$ 6,185	$ 7,615	55.18%	$ 7,681.62	$ 500	$ -	$ 500	100.00%	$ 7,600	$ 1,717
Temporary Services	5202010	$ -	$ -	$ -	$ -	0.00%	$ -	$ -	$ -	$ -	0.00%	$ -	$ -
Contractual Services	5202020	$ 1,654,738	$ 553,658	$ 545,340	$ 8,318	1.50%	$ 1,089,280.96	$ 148,398	$ 153,291	$ (4,893)	-3.30%	$ 130,002	$ 113,015
Contractual Services & Support					$ -	0.00%	$ -			$ -	0.00%	$ -	$ -
BSA	5202020	$ 211,904	$ 75,434	$ 75,079	$ 355	0.47%	$ 136,825.06	$ 17,659	$ 17,380	$ 279	1.58%	$ 17,659	$ 20,530
Ella Austin	5202020	$ 484,352	$ 145,981	$ 139,159	$ 6,822	4.67%	$ 345,192.73	$ 44,457	$ 37,701	$ 6,756	15.20%	$ 32,500	$ 39,682
Healy	5202020	$ 423,808	$ 143,868	$ 143,793	$ 75	0.05%	$ 280,015.25	$ 36,817	$ 36,932	$ (115)	-0.31%	$ 35,317	$ 8,010
Inman	5202020	$ 211,904	$ 89,910	$ 97,417	$ (7,507)	-8.35%	$ 94,486.92	$ 24,570	$ 36,371	$ (11,801)	-48.03%	$ 19,570	$ 20,000
Seton Home	5202020	$ 151,360	$ 51,569	$ 44,283	$ 7,286	14.13%	$ 105,035.67	$ 13,725	$ 11,362	$ 2,363	17.22%	$ 13,370	$ 12,298
YWCA	5202020	$ 151,360	$ 39,596	$ 38,682	$ 914	2.31%	$ 112,678.38	$ 8,370	$ 10,599	$ (2,229)	-26.63%	$ 9,586	$ 9,586
Direct	5202020	$ 12,050	$ 3,500	$ 3,383	$ 117	3.34%	$ 10,590.95	$ -	$ -	$ -	0.00%	$ 1,500	$ 2,311
Support Services	5202020	$ 8,000	$ 3,800	$ 3,544	$ 256	6.74%	$ 4,456.00	$ 2,800	$ 2,946	$ (146)	-5.22%	$ 500	$ 598
Contractual		**$ 1,699,246**	**$ 567,458**	**$ 551,525**	**$ 15,933**	**2.81%**	**$ 1,096,962.58**	**$ 148,898**	**$ 153,291**	**$ (4,393)**	**-2.95%**	**$ 137,602**	**$ 114,732**
Office Supplies	5302010	$ 13,049	$ 900	$ 574	$ 326	36.25%	$ 13.04	$ 100	$ 35	$ 65	65.08%	$ 300	$ 44
Other Commodities	5304080	$ 6,797	$ -	$ -	$ -	0.00%	$ -	$ -	$ -	$ -	0.00%	$ -	$ -
Supplies		**$ 19,846**	**$ 900**	**$ 574**	**$ 326**	**36.25%**	**$ 13.04**	**$ 100**	**$ 35**	**$ 65**	**65.08%**	**$ 300**	**$ 44**
M&E Auto(BudgetOnly)	5709090	$ -	$ -	$ -	$ -	0.00%	$ -	$ -	$ -	$ -	0.00%	$ -	$ -
Equipment	5701050	$ -	$ -	$ -	$ -	0.00%	$ -	$ -	$ -	$ -	0.00%	$ -	$ -
Equipment		**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**	**$ -**	**$ -**
Education - Classes	5201025	$ 13,292	$ 5,100	$ 4,986	$ 114	2.23%	$ 12,675.00	$ -	$ -	$ -	0.00%	$ 200	$ 120
Adv and Publications	5203040	$ 300	$ 10	$ 5	$ 5	47.50%	$ -	$ -	$ -	$ -	0.00%	$ -	$ -
Binding & Printing	5203060	$ 6,000	$ 1,350	$ 19	$ 1,331	98.62%	$ -	$ -	$ -	$ -	0.00%	$ 550	$ 19
Transportation Fees	5203090	$ 4,980	$ 2,550	$ 2,516	$ 34	1.34%	$ -	$ 700	$ 686	$ 14	1.95%	$ 420	$ 608
Maint - Buildings	5204050	$ 7,043	$ 2,840	$ 1,392	$ 1,448	50.99%	$ -	$ 600	$ -	$ 600	100.00%	$ 600	$ 429
Rental Office Equip.	5205020	$ 2,587	$ 1,048	$ 362	$ 686	65.50%	$ -	$ 220	$ -	$ 220	100.00%	$ 220	$ 194
Alarm and Sec. Serv.	5208530	$ 1,000	$ 309	$ -	$ 309	100.00%	$ -	$ 98	$ -	$ 98	100.00%	$ 98	$ -
Food	5304010	$ 7,000	$ 1,600	$ 1,241	$ 359	22.43%	$ -	$ 100	$ 35	$ 65	65.47%	$ 650	$ 392
Cell Phone Services	5403040	$ 1,900	$ 1,660	$ 1,652	$ 8	0.49%	$ 6.93	$ 1,154	$ 1,263	$ (109)	-9.40%	$ 174	$ 73
Wireless Data Comm.	5403510	$ 1,056	$ 586	$ 560	$ 26	4.39%	$ -	$ 66	$ 155	$ (89)	-135.09%	$ 66	$ 154
Gas and Electricity	5404530	$ 764	$ 764	$ 704	$ 60	7.80%	$ -	$ -	$ -	$ -	0.00%	$ 30	$ -
Water and Sewer	5404540	$ 79	$ 79	$ 43	$ 36	45.78%	$ -	$ -	$ -	$ -	0.00%	$ 4	$ -
DW Other	5407032	$ 2,500	$ 360	$ 338	$ 22	5.98%	$ -	$ 30	$ 12	$ 18	58.93%	$ 230	$ 286
Subs - Comp. Serv	5203080	$ 2,351	$ 2,351	$ 2,351	$ (0)	0.00%	$ -	$ -	$ -	$ -	0.00%	$ 2,351	$ -
Other		**$ 50,852**	**$ 20,607**	**$ 16,169**	**$ 4,438**	**21.53%**	**$ 12,681.93**	**$ 2,968**	**$ 2,151**	**$ 817**	**27.53%**	**$ 5,593**	**$ 2,275**
In Kind Salaries	6501010	$ 7,000	$ 4,200	$ 4,569	$ (369)	-8.79%	$ -	$ 400	$ -	$ 400	100.00%	$ 400	$ -
In Kind Social Security	6503005	$ 536	$ 322	$ 350	$ (28)	-8.56%	$ -	$ 31	$ -	$ 31	100.00%	$ 31	$ -
In Kind Life Insurance	6503010	$ 7	$ 7	$ 5	$ 2	34.57%	$ -	$ -	$ -	$ -	0.00%	$ -	$ -
In Kind - Flex Benefit	6504030	$ 693	$ 267	$ 442	$ (175)	-65.71%	$ -	$ 69	$ -	$ 69	100.00%	$ 69	$ -
In Kind TMRS	6505010	$ 816	$ 270	$ 533	$ (263)	-97.32%	$ -	$ 77	$ -	$ 77	100.00%	$ 77	$ -
In Kind Indirect Cost	6506010	$ -		$ 28,460	$ (28,460)	0.00%		$ -	$ 28,460	$ (28,460)	0.00%	$ -	$ -
In Kind Other Contrc	6602025	$ 690,732	$ 251,377	$ 272,436	$ (21,059)	0.00%	$ -	$ 58,811	$ 57,024	$ (57,024)	0.00%	$ 60,311	$ 55,959
In Kind		**$ 699,784**	**$ 256,443**	**$ 306,795**	**$ (50,352)**	**-19.63%**	**$ -**	**$ 59,388**	**$ 85,484**	**$ (84,907)**	**0.00%**	**$ 60,888**	**$ 55,959**
Total		**$ 3,498,918**	**$ 1,277,369**	**$ 1,287,074**	**$ (9,705)**	**-0.76%**	**$ 1,109,658**	**$ 302,328**	**$ 205,424**	**$ 96,904**	**32%**	**$ 205,953**	**$ 229,677**

Early Head Start 2018 Monthly Breakdown			Quarter 1			Quarter 2		
Description	**GL**	**YTD**	**August**	**September**	**October**	**November**	**December**	**January**
Regular Salaries	5101010	$297,113	$68,015	$50,677	$61,070	$60,210	$57,141	$0
Personnel Services		**$297,113**	**$68,015**	**$50,677**	**$61,070**	**$60,210**	**$57,141**	**$0**
Language Skill Pay	5101050	$1,500	$300	$300	$300	$300	$300	$0
FICA & Medicare Exp	5103005	$22,125	$4,890	$3,685	$4,436	$4,956	$4,158	$0
Life Insurance	5103010	$213	$47	$39	$41	$43	$43	$0
Pers Leave Buy Back	5103035	$6,283	$0	$0	$0	$6,283	$0	$0
Transportation Allow	5103056	$325	$65	$65	$65	$65	$65	$0
Retirement Exp	5105010	$35,743	$10,324	$3,606	$7,507	$7,602	$6,705	$0
Civln Actv Healthcr	5170040	$47,665	$10,680	$9,312	$9,281	$9,293	$9,098	$0
Fringe Benefits		**$113,854**	**$26,306**	**$17,008**	**$21,630**	**$28,541**	**$20,369**	**$0**
Travel-Official	5207010	$1,045	$0	$0	$184	$0	$861	$0
Travel-Official		**$1,045**	**$0**	**$0**	**$184**	**$0**	**$861**	**$0**
Fees to Prof Contr.	5201040	$6,185	$3,238	$1,230	$0	$1,717	$0	$0
Contractual Services	5202020	$545,340	$0	$209,907	$69,127	$113,015	$153,291	$0
BSA	5202020	$75,079	$0	$37,169	$0	$20,530	$17,380	$0
Ella Austin	5202020	$139,159	$0	$52,153	$9,623	$39,682	$37,701	$0
Healy	5202020	$143,793	$0	$65,649	$33,202	$8,010	$36,932	$0
Inman	5202020	$97,417	$0	$21,870	$19,176	$20,000	$36,371	$0
Seton Home	5202020	$44,283	$0	$21,346	-$722	$12,298	$11,362	$0
YWCA	5202020	$38,682	$0	$11,011	$7,485	$9,586	$10,599	$0
Direct	5202020	$3,383	$0	$710	$363	$2,311	$0	$0
Support Services	5202020	$3,544	$0	$0	$0	$598	$2,946	$0
Contractual		**$551,525**	**$3,238**	**$211,137**	**$69,127**	**$114,732**	**$153,291**	**$0**
Office Supplies	5302010	$574	$0	$227	$268	$44	$35	$0
Supplies		**$574**	**$0**	**$227**	**$268**	**$44**	**$35**	**$0**
Education - Classes	5201025	$4,986	$940	$935	$2,991	$120	$0	$0
Adv and Publications	5203040	$5	$0	$5	$0	$0	$0	$0
Binding & Printing	5203060	$19	$0	$0	$0	$19	$0	$0
Transportation Fees	5203090	$2,516	$0	$1,221	$0	$608	$686	$0
Maint - Buildings	5204050	$1,392	$0	$403	$559	$429	$0	$0
Rental Office Equip.	5205020	$362	$0	$0	$167	$194	$0	$0
Food	5304010	$1,241	$0	$139	$676	$392	$35	$0
Cell Phone Services	5403040	$1,652	$0	$128	$188	$73	$1,263	$0
Wireless Data Comm.	5403510	$560	$0	$252	$0	$154	$155	$0
Gas and Electricity	5404530	$704	$0	$704	$0	$0	$0	$0
Water and Sewer	5404540	$43	$0	$43	$0	$0	$0	$0
DW Other	5407032	$338	$0	$0	$40	$286	$12	$0
Subs - Comp. Serv	5203080	$2,351	$2,351	$0	$0	$0	$0	$0
Other		**$16,169**	**$3,291**	**$3,830**	**$4,622**	**$2,275**	**$2,151**	**$0**

Early Head Start 2018 Monthly Breakdown			Quarter 1			Quarter 2		
Description	**GL**	**YTD**	**August**	**September**	**October**	**November**	**December**	**January**
In Kind Salaries	6501010	$4,569	$0	$2,579	$1,990	$0	$0	$0
In Kind Social Security	6503005	$350	$0	$197	$152	$0	$0	$0
In Kind Life Insurance	6503010	$5	$0	$3	$2	$0	$0	$0
In Kind - Flex Benefit	6504030	$442	$0	$259	$184	$0	$0	$0
In Kind TMRS	6505010	$533	$0	$301	$232	$0	$0	$0
InKind Indirect Cost	6606010	$28,460	$0	$0	$0	$0	$28,460	$0
In Kind Other Contrc	6602025	$272,436	$30,730	$58,507	$70,216	$55,959	$57,024	$0
In Kind		**$306,795**	**$30,730**	**$61,845**	**$72,777**	**$55,959**	**$85,484**	**$0**
Total		**$1,287,074**	**$131,579**	**$344,725**	**$229,677**	**$261,761**	**$319,332**	**$0**

mw/1/8/19

CITY OF SAN ANTONIO
EARLY HEAD START PROGRAM
August 1, 2018 - July 31, 2019
Credit Card Expenditure Reporting
As of Period December 31, 2018

CONTRACTOR	BUDGET	YTD ACTUAL	YTD CC EXPENSES	% CC TO YTD EXPENSES	CC TYPE	PURPOSE
Blessed Sacrament	211,904	75,079	147	0%	HEB/VISA	Formula, Classroom supplies
Ella Austin	484,352	139,159	223	0%	Walmart	Supplies, Formula/kitchen supplies
Healy Murphy	423,808	143,793	1,480	1%	VISA	Diapers, supplies
Inman Christian	211,904	97,417	617	1%	VISA	Food
Seton Home	151,360	44,283	103	0%	Master Card	Food/Supplies
YWCA - Olga Madrid	151,360	38,682	-	0%		
TOTAL	**$ 1,634,688**	**$ 538,413**	**$ 2,570**	**0%**		

MW 1/10/19

Head Start Fiscal Reports GY 18-19 as of December 31, 2018

BUDGET BY CATEGORY

	TOTAL BUDGET	YTD BUDGET	YTD ACTUAL	Var $	Var %
PERSONNEL	$4,024,395	$3,695,546	$3,640,008	$55,538	1.5%
FRINGE	$1,541,830	$1,406,169	$1,389,146	$17,024	1.2%
TRAVEL	$15,001	$12,833	$12,518	$315	2.5%
SUPPLIES	$87,766	$47,223	$35,203	$12,020	25.5%
EQUIPMENT	$0	$0	$0	$0	0.0%
CONTRACTUAL	$17,948,364	$12,484,705	$11,705,777	$778,928	6.2%
COSA	$563,121	$191,925	$182,725	$9,200	4.8%
Edgewood	$4,389,639	$3,151,364	$2,733,899	$417,465	13.2%
San Antonio ISD	$12,736,385	$8,909,639	$8,612,091	$297,548	3.3%
SAMH/UIW	$259,220	$231,778	$177,063	$54,715	23.6%
FACILITIES/CONSTRUCTION	$0	$0	$0	$0	0.0%
OTHER	$335,505	$315,086	$329,401	($14,315)	-4.5%
TOTAL FEDERAL BUDGET	$23,952,862	$17,961,563	$17,112,052	$849,511	4.7%
Non Federal/In Kind	$5,988,215	$5,305,577	$4,000,272	$1,305,305	24.6%
TOTAL BUDGET	$29,941,077	$23,267,140	$21,112,324	$2,154,816	9.3%

Variance Explanations:

Personnel	Current and Prior Vacancies in key HS Personnel - Available Funds to be used elsewhere
Fringes	Excess Salaries will be utilized to cover Fringes
Travel	
Supplies	Working with Division to utilize available funds prior to 01/31/2019, $15k currently encumbered.
Contractual	
- COSA	Working with Division to utilize available funds prior to 01/31/2019, Currently $241k encumbered This includes $200k in Brady constructions
- SAISD/EISD	Invoiced 45 days after period close, Last Period Included in above are September. Service Providers show all funds to be utilized in final three invoices.
- SAMH/UIW	SAMH Forecast Received, Forecast anticipates all funds to be utilized. DHS Fiscal estimates that roughly $30k may not be utilized. UIW submitted final invoice in November.
Other	Currently $34k Enc. for Maint./Services through remainder of GY. Misc. equipment & furniture
Non Federal/In Kind	$160k Recognized from EISD but not Included on Report - In-Kind Recognized: $1.1M EISD/ $2.6M SAISD/ $52K SAMH/UIW / $248k COSA

TRACKED COSTS	TOTAL BUDGET	YTD BUDGET	YTD ACTUAL	VARIANCE	%
Administrative Cost	$3,213,336	N/A	$2,665,258	N/A	13%
(may not exceed 15% of Actual Expenditure)					
Training and Technical Assistance*	$369,810	$219,483	$226,797	($7,314)	-3%
(Earmarked costs)					

* $64,621 in Training & Technical Assistance allocated to San Antonio Independent School District

1/18/19

Head Start 2018 Grant Summary		TOTAL BUDGET	YEAR TO DATE					Reporting Period: December				Prior Period: November	
			Budget	Actual	Variance $	Variance %	Encumbrance	Budget	Actual	Variance $	Variance %	Budget	Actual
Description	**GL**	**$ 29,941,077**	**$ 23,267,140**	**$ 21,112,324**	**$ 2,154,816**	**9.26%**	**$ 5,718,096**	**$ 2,500,009**	**$ 730,008**	**$ 1,770,001**	**70.80%**	**$ 2,497,843**	**$ 343,926**
Regular Salaries	5101010	$ 4,024,395	$ 3,695,546	$ 3,633,774	$ 61,772	1.67%	$ -	$ 328,860	$ 308,523	$ 20,337	6.18%	$ 328,860	$ 320,710
Temporary Salaries	5101015	$ -	$ -	$ -	$ -	0.00%	$ -	$ -	$ -	$ -	0.00%	$ -	$ -
Overtime Salaries	5101020	$ -	$ -	$ 299	$ (299)	0.00%	$ -	$ -	$ -	$ -	0.00%	$ -	$ -
High Class Pay	5101030	$ -	$ -	$ -	$ -	0.00%	$ -	$ -	$ -	$ -	0.00%	$ -	$ -
Shift Differential	5101040	$ -	$ -	$ -	$ -	0.00%	$ -	$ -	$ -	$ -	0.00%	$ -	$ -
Retiree Payout Sal	5101070	$ -	$ -	$ 5,795	$ (5,795)	0.00%	$ -	$ -	$ -	$ -	0.00%	$ -	$ -
Holiday Hourly Sal	5101090	$ -	$ -	$ 140	$ (140)	0.00%	$ -	$ -	$ -	$ -	0.00%	$ -	$ -
Personnel Services		**$ 4,024,395**	**$ 3,695,546**	**$ 3,640,008**	**$ 55,538**	**1.50%**	**$ -**	**$ 328,860**	**$ 308,523**	**$ 20,337**	**6.18%**	**$ 328,860**	**$ 320,710**
Language Skill Pay	5101050	$ 21,701	$ 19,283	$ 18,350	$ 933	4.84%	$ -	$ 2,421	$ 1,600	$ 821	33.91%	$ 2,421	$ 1,600
FICA & Medicare Exp	5103005	$ 302,673	$ 277,532	$ 272,660	$ 4,871	1.76%	$ -	$ 25,148	$ 22,662	$ 2,486	9.89%	$ 25,148	$ 27,808
Temp FICA & Medicare	5103007	$ -	$ -	$ -	$ -	0.00%	$ -	$ -	$ -	$ -	0.00%	$ -	$ -
Life Insurance	5103010	$ 3,487	$ 3,240	$ 2,661	$ 579	17.86%	$ -	$ 252	$ 233	$ 19	7.73%	$ 252	$ 230
Pers Leave Buy Back	5103035	$ 30,000	$ 24,000	$ 49,589	$ (25,589)	-106.62%	$ -	$ 6,000	$ -	$ 6,000	100.00%	$ 6,000	$ 49,589
Tuition Reimbursement	5103050	$ -	$ -	$ -	$ -	0.00%	$ -	$ -	$ -	$ -	0.00%	$ -	$ -
Car Exp Allowance	5103055	$ -	$ -	$ -	$ -	0.00%	$ -	$ -	$ -	$ -	0.00%	$ -	$ -
Transportation Allow	5103056	$ 2,535	$ 2,363	$ 2,015	$ 348	14.74%	$ -	$ 174	$ 195	$ (21)	-12.07%	$ 174	$ 195
Education	5103065	$ -	$ -	$ -	$ -	0.00%	$ -	$ -	$ -	$ -	0.00%	$ -	$ -
Clothing Allowance	5103070	$ -	$ -	$ -	$ -	0.00%	$ -	$ -	$ -	$ -	0.00%	$ -	$ -
Cell Phone Allowance	5103080	$ -	$ -	$ -	$ -	0.00%	$ -	$ -	$ -	$ -	0.00%	$ -	$ -
Cell Phone Reimburse	5103105	$ 1,800	$ 1,720	$ 1,450	$ 270	15.70%	$ -	$ 80	$ 100	$ (20)	-25.00%	$ 80	$ 100
HOPE Progrm Benefits	5103110	$ -	$ -	$ -	$ -	0.00%	$ -	$ -	$ -	$ -	0.00%	$ -	$ -
Flex Benefits Contr	5104030	$ -	$ -	$ -	$ -	0.00%	$ -	$ -	$ -	$ -	0.00%	$ -	$ -
Retirement Exp	5105010	$ 484,223	$ 438,393	$ 446,466	$ (8,073)	-1.84%	$ -	$ 45,842	$ 36,239	$ 9,603	20.95%	$ 45,842	$ 43,104
Civln Actv Healthcr	5170040	$ 695,412	$ 639,639	$ 595,955	$ 43,684	6.83%	$ -	$ 55,778	$ 50,879	$ 4,899	8.78%	$ 55,778	$ 51,400
Salary Turnover Targ	5181010	$ -	$ -	$ -	$ -	0.00%	$ -	$ -	$ -	$ -	0.00%	$ -	$ -
Unfunded Turnover	5181015	$ -	$ -	$ -	$ -	0.00%	$ -	$ -	$ -	$ -	0.00%	$ -	$ -
Fringe Benefits		**$ 1,541,830**	**$ 1,406,169**	**$ 1,389,146**	**$ 17,024**	**1.21%**	**$ -**	**$ 135,695**	**$ 111,907**	**$ 23,788**	**17.53%**	**$ 135,695**	**$ 174,026**
Travel-Official	5207010	$ 15,001	$ 12,833	$ 12,518	$ 315	2.45%	$ -	$ 2,168	$ 3,112	$ (944)	-43.56%	$ -	$ -
Travel-Official		**$ 15,001**	**$ 12,833**	**$ 12,518**	**$ 315**	**2.45%**	**$ -**	**$ 2,168**	**$ 3,112**	**$ (944)**	**-43.56%**	**$ -**	**$ -**
Fees to Prof Contr.	5201040	$ 202,054	$ 87,681	$ 70,524	$ 17,157	19.57%	$ 9,788	$ -	$ 204	$ (204)	0.00%	$ -	$ 7,820
Temporary Services	5202010	$ -	$ -	$ -	$ -	0.00%	$ -	$ -	$ -	$ -	0.00%	$ -	$ -
Contractual Services	5202020	$ 17,564,570	$ 12,237,963	$ 10,467,799	$ 1,770,164	14.46%	$ 5,650,514	$ 1,304,763	$ (88,339)	$ 1,393,102	106.77%	$ 1,304,763	$ (522,160)
Contractual Services & Support					$ -	0.00%	$ -				0.00%	$ -	$ -
DIRECT	5202020	$ 361,067	$ 104,244	$ 112,201	$ (7,957)	-7.63%	$ 214,023	$ -	$ 6,808	$ (6,808)	0.00%	$ -	$ 10,231
ADMIN	5202020	$ -	$ -	$ -	$ -	0.00%	$ 7,000	$ -	$ -	$ -	0.00%	$ -	$ -
EISD	5202020	$ 4,389,639	$ 3,151,364	$ 2,620,984	$ 530,380	16.83%	$ 1,305,196	$ 350,000	$ (112,915)	$ 462,915	132.26%	$ 350,000	$ (485,061)
SAISD	5202020	$ 12,736,385	$ 8,909,639	$ 7,661,212	$ 1,248,427	14.01%	$ 4,124,294	$ 950,000	$ 155	$ 949,845	99.98%	$ 950,000	$ (53,373)
UIW	5202020	$ 77,480	$ 72,717	$ 73,402	$ (685)	-0.94%	$ -	$ 4,763	$ 17,613	$ (12,850)	-269.78%	$ 4,763	$ 6,043
SAMH	6102100	$ 181,740	$ 159,061	$ 103,661	$ 55,400	34.83%	$ -	$ 22,682	$ -	$ 22,682	100.00%	$ 22,682	$ 13,483
Other Contract Srvcs	5202025	$ -	$ -	$ -	$ -	0.00%	$ -	$ -	$ -	$ -	0.00%	$ -	$ -
Contractual		**$ 17,948,364**	**$ 12,484,705**	**$ 10,641,984**	**$ 1,842,721**	**14.76%**	**$ 5,660,302**	**$ 1,327,445**	**$ (88,135)**	**$ 1,415,580**	**106.64%**	**$ 1,327,445**	**$ (500,857)**
Office Supplies	5302010	$ 71,593	$ 33,800	$ 20,098	$ 13,702	40.54%	$ 5,844	$ -	$ 2,982	$ (2,982)	0.00%	$ -	$ 1,477
Computer Software	5304075	$ -	$ -	$ 487	$ (487)	0.00%	$ -	$ -	$ -	$ -	0.00%	$ -	$ -
Tools & Apparatus	5304050	$ -	$ -	$ -	$ -	0.00%	$ -	$ -	$ -	$ -	0.00%	$ -	$ -
Other Commodities	5304080	$ -	$ -	$ -	$ -	0.00%	$ -	$ -	$ -	$ -	0.00%	$ -	$ -
Cap<5000 - Comp Equ.	5501000	$ 5,166	$ 4,499	$ 7,019	$ (2,520)	-56.02%	$ 231	$ 666	$ -	$ 666	100.00%	$ 667	$ -
Cap<5000 - M&E Other	5501055	$ 10,341	$ 8,425	$ 7,312	$ 1,113	13.22%	$ 8,026	$ 1,917	$ -	$ 1,917	100.00%	$ 1,917	$ -
Cap<5000 - Furn &Fix	5501065	$ 666	$ 499	$ 287	$ 212	42.52%	$ 19,680	$ 166	$ -	$ 166	100.00%	$ 167	$ -
Supplies		**$ 87,766**	**$ 47,223**	**$ 35,203**	**$ 12,020**	**25.45%**	**$ 33,781**	**$ 2,749**	**$ 2,982**	**$ (233)**	**-8.48%**	**$ 2,751**	**$ 1,477**

1/18/17

Head Start 2018 Grant Summary		TOTAL BUDGET	YEAR TO DATE					Reporting Period: December				Prior Period: November	
			Budget	Actual	Variance $	Variance %	Encumbrance	Budget	Actual	Variance $	Variance %	Budget	Actual
Education - Classes	5201025	$ 75,051	$ 74,140	$ 78,620	$ (4,480)	-6.04%	$ 8,332	$ 912	$ 2,756	$ (1,844)	-202.19%	$ 912	$ 2,538
Adv and Publications	5203040	$ 2,083	$ 2,083	$ 258	$ 1,825	87.61%	$ -	$ -	$ -	$ -	0.00%	$ -	$ -
Membership Dues	5203050	$ -	$ -	$ 240	$ (240)	0.00%	$ -	$ -	$ -	$ -	0.00%	$ -	$ 240
Binding & Printing	5203060	$ 24,083	$ 23,683	$ 24,984	$ (1,301)	-5.49%	$ -	$ 400	$ 1,908	$ (1,508)	-377.06%	$ 400	$ 5
Subs to Publications	5203070	$ 833	$ 833	$ 440	$ 393	47.18%	$ 607	$ -	$ -	$ -	0.00%	$ -	$ -
Transportation Fees	5203090	$ 19,085	$ 16,783	$ 14,615	$ 2,168	12.92%	$ -	$ 2,306	$ 1,036	$ 1,270	55.09%	$ 2,306	$ 1,918
Linen & Laundry Serv	5204010	$ -	$ -	$ 321	$ (321)	0.00%	$ -	$ -	$ -	$ -	0.00%	$ -	$ -
Maint & Rep - Cmrcl	5204020	$ 642	$ 599	$ 163	$ 436	72.83%	$ -	$ 45	$ -	$ 45	100.00%	$ 45	$ 6
Maint - Buildings	5204050	$ 73,815	$ 62,440	$ 38,864	$ 23,576	37.76%	$ 9,712	$ 11,381	$ 4,805	$ 6,576	57.78%	$ 11,381	$ 2,730
Cleaning Services	5204060	$ -	$ -	$ -	$ -	0.00%	$ -	$ -	$ -	$ -	0.00%	$ -	$ -
Maint.- Repair Auto	5204090	$ 1,333	$ 1,261	$ 1,562	$ (301)	-23.86%	$ -	$ 74	$ 474	$ (400)	-540.15%	$ 74	$ 497
Mail and Parcel Post	5205010	$ 121	$ 121	$ 381	$ (260)	-215.25%	$ -	$ -	$ -	$ -	0.00%	$ -	$ -
Rental Office Equip.	5205020	$ 8,081	$ 7,707	$ 10,434	$ (2,726)	-35.37%	$ -	$ 377	$ 1,224	$ (847)	-224.58%	$ 377	$ 1,204
Alarm and Sec. Serv.	5208530	$ 21,315	$ 21,315	$ 19,746	$ 1,569	7.36%	$ -	$ -	$ 750	$ (750)	0.00%	$ -	$ -
M&R MaterialBldg/Imp	5301010	$ -	$ -	$ -	$ -	0.00%	$ -	$ -	$ -	$ -	0.00%	$ -	$ -
M&R Parts Automotive	5301020	$ 2,499	$ 2,196	$ 650	$ 1,546	70.42%	$ -	$ 305	$ 273	$ 32	10.46%	$ 305	$ -
M&R Material Mach/Eq	5301030	$ -	$ -	$ -	$ -	0.00%	$ -	$ -	$ -	$ -	0.00%	$ -	$ -
Janitorial Supplies	5303010	$ -	$ -	$ -	$ -	0.00%	$ -	$ -	$ -	$ -	0.00%	$ -	$ -
Clothing and Linen	5304005	$ -	$ -	$ -	$ -	0.00%	$ -	$ -	$ -	$ -	0.00%	$ -	$ -
Food	5304010	$ 30,679	$ 29,412	$ 22,733	$ 6,679	22.71%	$ 301	$ 1,270	$ 695	$ 575	45.25%	$ 1,270	$ 4,002
Cell Phone Services	5403040	$ 18,092	$ 16,236	$ 22,900	$ (6,664)	-41.04%	$ 48	$ 1,858	$ 9,008	$ (7,150)	-384.82%	$ 1,858	$ 1,367
ITSD Data Workorder	5403046	$ -	$ -	$ -	$ -	0.00%	$ -	$ -	$ -	$ -	0.00%	$ -	$ -
Domain Names	5403060	$ 200	$ 200	$ -	$ 200	100.00%	$ -	$ -	$ -	$ -	0.00%	$ -	$ -
Wireless Data Comm.	5403510	$ 2,125	$ 2,042	$ 672	$ 1,369	67.07%	$ -	$ 84	$ 76	$ 8	9.55%	$ 84	$ 76
IT Assessment Fee	5403543	$ -	$ -	$ -	$ -	0.00%	$ -	$ -	$ -	$ -	0.00%	$ -	$ -
Motor Fuel and Lub.	5403545	$ 942	$ 942	$ 603	$ 339	35.94%	$ -	$ -	$ 67	$ (67)	0.00%	$ -	$ 87
Software Licenses	5404520	$ 1,000	$ 1,000	$ 4,009	$ (3,009)	-300.92%	$ 432	$ -	$ -	$ -	0.00%	$ -	$ 2,423
Gas and Electricity	5404530	$ 24,792	$ 23,547	$ 20,856	$ 2,691	11.43%	$ -	$ 1,248	$ -	$ 1,248	100.00%	$ 1,248	$ -
Water and Sewer	5404540	$ 2,359	$ 2,171	$ 1,592	$ 579	26.67%	$ -	$ 190	$ -	$ 190	100.00%	$ 190	$ -
DW Other	5407032	$ 1,625	$ 1,625	$ 5,568	$ (3,943)	-242.63%	$ 4,581	$ -	$ 64	$ (64)	0.00%	$ -	$ 2,563
Subs - Comp. Serv	5203080	$ 23,250	$ 23,250	$ 56,481	$ (33,231)	-142.93%	$ -	$ -	$ -	$ -	0.00%	$ -	$ -
Rent of City Equip.	5407510	$ 1,500	$ 1,500	$ 2,708	$ (1,208)	-80.50%	$ -	$ -	$ 246	$ (246)	0.00%	$ -	$ 246
Other		**$ 335,505**	**$ 315,086**	**$ 329,401**	**$ (14,315)**	**-4.54%**	**$ 24,012**	**$ 20,450**	**$ 23,381**	**$ (2,931)**	**-14.33%**	**$ 20,450**	**$ 19,902**
In Kind Salaries	6501010	$ 57,806	$ 57,806	$ 56,465	$ 1,341	2.32%	$ -	$ -	$ -	$ -	0.00%	$ -	$ -
In Kind Social Security	6503005	$ 4,422	$ 4,422	$ 4,320	$ 102	2.32%	$ -	$ -	$ -	$ -	0.00%	$ -	$ -
In Kind Life Insurance	6503010	$ 5,781	$ 5,781	$ 56	$ 5,725	99.02%	$ -	$ -	$ -	$ -	0.00%	$ -	$ -
In Kind - Flex Benefit	6504030	$ 3,391	$ 3,391	$ 4,482	$ (1,091)	-32.19%	$ -	$ -	$ -	$ -	0.00%	$ -	$ -
In Kind TMRS	6505010	$ 6,602	$ 6,602	$ 7,484	$ (882)	-13.36%	$ -	$ -	$ -	$ -	0.00%	$ -	$ -
In Kind Indirect cost	6506010	$ -	$ -	$ 79,251	$ (79,251)	0.00%	$ -	$ -	$ 79,251	$ (79,251)	0.00%		
In Kind Other Contrc	6602025	$ 5,910,213	$ 5,227,575	$ 3,848,213	$ 1,379,363	26.39%	$ -	$ 682,642	$ 288,985	$ 393,657	57.67%	$ 682,642	$ 328,666
In Kind		**$ 5,988,215**	**$ 5,305,577**	**$ 4,000,272**	**$ 1,305,305**	**26.39%**	**$ -**	**$ 682,642**	**$ 368,237**	**$ 314,405**	**48.06%**	**$ 682,642**	**$ 328,666**
Total		**$ 29,941,077**	**$ 23,267,140**	**$ 21,112,324**	**$ 2,154,816**	**9.26%**	**$ 5,718,096**	**$ 2,500,009**	**$ 650,756**	**$ 1,770,001**	**46.06%**	**$ 2,497,843**	**$ 343,926**

MW 4/18/19

Head Start GY 18-19 Monthly Breakdown			Quarter 1			Quarter 2			Quarter 3				Quarter 4		
Description	GL	YTD	February	March	April	May	June	July	August	September	FY18-13+	October	November	December	January
Regular Salaries	5101010	$ 3,633,773.90	$ 326,912.93	$ 351,711.37	$ 334,902.08	$ 355,535.09	$ 313,871.33	$ 338,841.81	$ 345,773.19	$ 296,484.37	$ -	$ 340,508.81	$ 320,710.16	$ 308,522.76	$ -
Temporary Salaries	5101015	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Overtime Salaries	5101020	$ 299.36	$ 130.66	$ -	$ -	$ 168.70	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
High Class Pay	5101030	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Shift Differential	5101040	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Retiree Payout Sal	5101070	$ 5,794.72	$ -	$ 235.86	$ -	$ -	$ -	$ 205.54	$ 102.77	$ 4,835.36	$ -	$ 415.19	$ -	$ -	$ -
Holiday Hourly Sal	5101090	$ 139.77	$ -	$ -	$ -	$ 139.77	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Personnel Services		**$ 3,640,007.75**	**$ 327,043.59**	**$ 351,947.23**	**$ 334,902.08**	**$ 355,843.56**	**$ 313,871.33**	**$ 339,047.35**	**$ 345,875.96**	**$ 301,319.73**	**$ -**	**$ 340,924.00**	**$ 320,710.16**	**$ 308,522.76**	**$ -**
Language Skill Pay	5101050	$ 18,350.00	$ 1,700.00	$ 1,700.00	$ 1,700.00	$ 1,700.00	$ 1,700.00	$ 1,700.00	$ 1,700.00	$ 1,650.00	$ -	$ 1,600.00	$ 1,600.00	$ 1,600.00	$ -
FICA & Medicare Exp	5103005	$ 272,660.34	$ 24,412.68	$ 25,815.00	$ 24,665.03	$ 26,182.76	$ 23,494.79	$ 24,956.42	$ 25,477.70	$ 22,144.09	$ -	$ 25,042.06	$ 27,807.89	$ 22,661.92	$ -
Temp FICA & Medicar	5103007	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Life Insurance	5103010	$ 2,661.03	$ 257.67	$ 251.55	$ 250.38	$ 242.70	$ 239.80	$ 242.76	$ 239.69	$ 236.55	$ -	$ 237.33	$ 230.08	$ 232.52	$ -
Pers Leave Buy Back	5103035	$ 49,589.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 49,589.00	$ -	$ -
Tuition Reimbursemer	5103050	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Car Exp Allowance	5103055	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Transportation Allow	5103056	$ 2,015.00	$ 195.00	$ 195.00	$ 195.00	$ 130.00	$ 130.00	$ 195.00	$ 195.00	$ 195.00	$ -	$ 195.00	$ 195.00	$ 195.00	$ -
Education	5103065	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Clothing Allowance	5103070	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Cell Phone Allowance	5103080	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Cell Phone Reimburse	5103105	$ 1,450.00	$ 150.00	$ 150.00	$ 150.00	$ 150.00	$ 150.00	$ 150.00	$ 150.00	$ 100.00	$ -	$ 100.00	$ 100.00	$ 100.00	$ -
HOPE Progrm Benefit	5103110	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Flex Benefits Contr	5104030	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Retirement Exp	5105010	$ 446,465.74	$ 53,775.24	$ 41,282.91	$ 36,947.05	$ 41,518.06	$ 36,946.02	$ 40,247.58	$ 40,418.91	$ 35,397.67	$ -	$ 40,589.64	$ 43,103.88	$ 36,238.78	$ -
Cmln Actv Healthcr	5170040	$ 595,954.55	$ 61,091.51	$ 58,893.28	$ 61,696.11	$ 60,491.21	$ 59,679.64	$ 57,338.61	$ 55,915.44	$ 27,213.16	$ -	$ 51,356.25	$ 51,400.46	$ 50,878.88	$ -
Salary Turnover Targ	5181010	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Unfunded Turnover	5181015	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Fringe Benefits		**$ 1,389,145.66**	**$ 141,582.10**	**$ 128,287.74**	**$ 125,603.57**	**$ 130,414.73**	**$ 122,340.25**	**$ 124,830.37**	**$ 124,096.74**	**$ 86,936.47**	**$ -**	**$ 119,120.28**	**$ 174,026.31**	**$ 111,907.10**	**$ -**
Travel-Official	5207010	$ 12,518.15	$ -	$ -	$ 1,009.66	$ 4,183.65	$ (20.00)	$ 2,907.34	$ 357.46	$ 599.82	$ -	$ 367.82	$ -	$ 3,112.40	$ -
Travel-Official		**$ 12,518.15**	**$ -**	**$ -**	**$ 1,009.66**	**$ 4,183.65**	**$ (20.00)**	**$ 2,907.34**	**$ 357.46**	**$ 599.82**	**$ -**	**$ 367.82**	**$ -**	**$ 3,112.40**	**$ -**
Fees to Prof Contr.	5201040	$ 70,523.54	$ -	$ 4,599.49	$ 8,449.03	$ 13,640.32	$ 4,833.74	$ 6,019.67	$ 27,119.91	$ (1,252.75)	$ -	$ (910.00)	$ 7,820.13	$ 204.00	$ -
Temporary Services	5202010	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Contractual Services	5202020	$ 11,531,592.25	$ 2,500.00	$ 8,046.95	$ 1,309,225.72	$ 1,386,248.24	$ 1,352,015.82	$ 1,362,922.25	$ 1,366,764.59	$ 1,196,466.76	$ 2,666,020.46	$ 1,491,879.82	$ (522,159.72)	$ (88,338.64)	$ -
Contractual Services & Support		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
DIRECT	5202020	$ 112,201.01	$ 2,500.00	$ 8,046.95	$ 1,202.67	$ 23,057.31	$ 32,529.70	$ 2,450.77	$ 3,082.35	$ 22,203.37	$ -	$ 88.40	$ 10,231.11	$ 6,808.38	$ -
EISD	5202020	$ 2,733,898.87	$ -	$ -	$ 317,852.54	$ 353,442.83	$ 337,625.09	$ 377,740.32	$ 334,569.28	$ 301,777.89	$ 710,890.92	$ 597,975.97	$ (485,061.02)	$ (112,914.95)	$ -
SAISD	5202020	$ 8,612,090.54	$ -	$ -	$ 990,170.51	$ 978,629.98	$ 977,556.62	$ 982,731.16	$ 1,017,268.56	$ 872,485.50	$ 1,955,129.54	$ 891,336.25	$ (53,372.86)	$ 155.28	$ -
UIW	5202020	$ 73,401.83	$ -	$ -	$ -	$ 31,118.12	$ 4,304.41	$ -	$ 11,844.40	$ -	$ -	$ 2,479.20	$ 6,043.05	$ 17,612.65	$ -
SAMH	6102100	$ 103,661.31	$ -	$ -	$ -	$ -	$ 34,010.09	$ -	$ 31,126.95	$ 10,642.14	$ -	$ 14,399.12	$ 13,483.01	$ -	$ -
Other Contract Srvcs	5202025	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Contractual		**$ 11,705,777.10**	**$ 2,500.00**	**$ 12,646.44**	**$ 1,317,674.75**	**$ 1,399,888.56**	**$ 1,390,859.65**	**$ 1,368,941.92**	**$ 1,425,011.45**	**$ 1,205,856.15**	**$ 2,666,020.46**	**$ 1,505,368.94**	**$ (500,856.58)**	**$ (88,134.64)**	**$ -**
Office Supplies	5302010	$ 20,098.13	$ 33.81	$ 860.27	$ 2,290.33	$ 863.51	$ 2,042.56	$ 276.97	$ 2,471.57	$ 6,792.35	$ -	$ 7.57	$ 1,477.13	$ 2,982.06	$ -
Computer Software	5304075	$ 487.06	$ -	$ -	$ -	$ -	$ -	$ 487.06	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Tools & Apparatus	5304050	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Other Commodities	5304080	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Cap<5000 - Comp Eq	5501000	$ 7,019.34	$ -	$ -	$ -	$ -	$ 2,236.00	$ 203.98	$ 3,043.45	$ -	$ -	$ 1,535.91	$ -	$ -	$ -
Cap<5000 - M&E Othe	5501055	$ 7,311.56	$ -	$ -	$ 2,314.00	$ -	$ -	$ -	$ -	$ 4,997.56	$ -	$ -	$ -	$ -	$ -
Cap<5000 - Furn &Fix	5501065	$ 286.84	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 333.54	$ -	$ (46.70)	$ -	$ -	$ -
Supplies		**$ 35,202.93**	**$ 33.81**	**$ 860.27**	**$ 4,604.33**	**$ 863.51**	**$ 4,278.56**	**$ 968.01**	**$ 5,515.02**	**$ 12,123.45**	**$ -**	**$ 1,496.78**	**$ 1,477.13**	**$ 2,982.06**	**$ -**
M&E Auto(BudgetOnly	5709090	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Equipment	5701050	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Equipment		**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Education - Classes	5201025	$ 78,619.90	$ 2,165.00	$ 4,527.00	$ 7,064.38	$ 1,729.71	$ 777.00	$ 34,096.30	$ 16,772.90	$ 1,425.96	$ -	$ 4,767.65	$ 2,538.00	$ 2,756.00	$ -
Adv and Publications	5203040	$ 258.00	$ -	$ 25.77	$ 150.48	$ 12.00	$ -	$ -	$ -	$ 69.75	$ -	$ -	$ -	$ -	$ -
Membership Dues	5203050	$ 240.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 240.00	$ -	$ -
Binding & Printing	5203060	$ 24,983.76	$ -	$ 1,411.30	$ 5,740.71	$ 1,168.51	$ (104.66)	$ 2,060.84	$ 4,286.43	$ 5,373.40	$ -	$ 3,134.36	$ 4.65	$ 1,908.22	$ -
Subs to Publications	5203070	$ 440.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 440.00	$ -	$ -	$ -
Transportation Fees	5203090	$ 14,615.09	$ -	$ 1,090.06	$ 1,199.38	$ 797.66	$ 1,260.25	$ 2,185.58	$ 1,250.96	$ 3,877.25	$ -	$ 0.00	$ 1,918.42	$ 1,035.53	$ -
Linen & Laundry Serv	5204010	$ 321.18	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 321.18	$ -	$ -	$ -	$ -	$ -
Maint & Rep - Cmrcl	5204020	$ 162.64	$ -	$ 70.64	$ 4.00	$ 8.00	$ 62.00	$ 4.00	$ 8.00	$ -	$ -	$ -	$ 6.00	$ -	$ -
Maint - Buildings	5204050	$ 38,864.43	$ 1,215.00	$ 3,457.99	$ 3,730.95	$ 3,972.66	$ 3,210.20	$ 3,567.30	$ 3,816.95	$ 3,611.25	$ -	$ 4,747.76	$ 2,729.76	$ 4,804.61	$ -
Cleaning Services	5204060	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Rental of Equipment	5204070	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Maint. - M&E	5204080	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Maint. - Repair Auto	5204090	$ 1,562.34	$ -	$ 171.57	$ -	$ -	$ 405.62	$ 7.00	$ 7.00	$ -	$ -	$ -	$ 497.44	$ 473.71	$ -
Mail and Parcel Post	5205010	$ 381.45	$ -	$ 13.28	$ -	$ 7.53	$ -	$ 24.06	$ -	$ 336.01	$ -	$ 0.57	$ -	$ -	$ -
Rental Office Equip.	5205020	$ 10,433.60	$ -	$ 1,026.88	$ -	$ 2,056.25	$ 949.14	$ (300.54)	$ 1,913.37	$ 2,528.27	$ -	$ (167.38)	$ 1,203.94	$ 1,223.67	$ -
Rental Other Equip.	5205030	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Freight and Storage	5205050	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Rental of Facilities	5206010	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Rent City Motor Pool	5208020	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Alarm and Sec. Serv.	5208530	$ 19,746.17	$ -	$ 3,544.20	$ 3,898.62	$ 3,938.00	$ 3,893.94	$ 3,721.41	$ -	$ -	$ -	$ -	$ -	$ 750.00	$ -
M&R MaterialBldg/Imp	5301010	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
M&R Parts Automotive	5301020	$ 649.54	$ -	$ 96.58	$ -	$ -	$ 279.86	$ -	$ -	$ -	$ -	$ -	$ -	$ 273.10	$ -
M&R Material Mach/Eq	5301030	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -

MW 1/18/19

Head Start GY 18-19 Monthly Breakdown			Quarter 1			Quarter 2			Quarter 3				Quarter 4		
Description	GL	YTD	February	March	April	May	June	July	August	September	FY18-13+	October	November	December	January
Janitorial Supplies	5303010	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Clothing and Linen	5304005	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Food	5304010	$ 22,733.02	$ 1,696.95	$ 9,471.24	$ 1,358.52	$ 711.94	$ 2,029.98	$ 120.21	$ 191.60	$ 1,802.91	$ -	$ 652.67	$ 4,001.66	$ 695.34	$ -
Botanical Supplies	5304035	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Chems Meds & Drugs	5304040	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Photographic Supply	5304045	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Library Materials	5304065	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Recreation Supplies	5304070	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Phone & Fax Services	5403010	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Rental of Pagers	5403030	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Cell Phone Services	5403040	$ 22,900.29	$ 1,498.50	$ 1,258.28	$ 1,452.87	$ 1,420.89	$ 1,421.68	$ 1,384.44	$ 1,341.83	$ 2,011.12	$ -	$ 735.32	$ 1,367.36	$ 9,008.00	$ -
ITSD Data Workorder	5403046	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Domain Names	5403060	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Wireless Data Comm	5403510	$ 672.36	$ -	$ -	$ 63.32	$ 75.98	$ 76.58	$ 75.98	$ 75.98	$ 152.36	$ -	$ -	$ 76.18	$ 75.98	$ -
IT Assessment Fee	5403543	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Motor Fuel and Lub.	5403545	$ 603.40	$ 26.03	$ 72.58	$ 44.42	$ 32.16	$ 197.33	$ 22.56	$ 54.48	$ -	$ -	$ -	$ 86.67	$ 67.17	$ -
Software Licenses	5404520	$ 4,009.20	$ -	$ -	$ 306.04	$ -	$ 793.10	$ -	$ 487.06	$ -	$ -	$ -	$ 2,423.00	$ -	$ -
Gas and Electricity	5404530	$ 20,856.23	$ -	$ 2,762.67	$ 4,104.71	$ -	$ -	$ 5,159.93	$ 3,013.01	$ 5,815.91	$ -	$ -	$ -	$ -	$ -
Water and Sewer	5404540	$ 1,591.68	$ -	$ 186.27	$ -	$ 175.41	$ -	$ 689.51	$ 186.27	$ 354.22	$ -	$ -	$ -	$ -	$ -
DW Other	5407032	$ 5,567.66	$ -	$ 108.17	$ 82.07	$ 175.03	$ 41.45	$ 284.35	$ 1,994.88	$ 89.96	$ -	$ 164.97	$ 2,563.05	$ 63.73	$ -
Subs - Comp. Serv	5203080	$ 56,481.06	$ -	$ -	$ 360.00	$ -	$ -	$ -	$ 32,871.06	$ -	$ -	$ 23,250.00	$ -	$ -	$ -
Garbage Coll Expense	5201044	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Construction Cost	5201140	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Appraisal Fees	5201160	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Credit Card Fees	5202030	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Inspection Fees	5203010	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Procurement Fee	5203030	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Expense Allowance	5304090	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Cap Prog Admin Cost	5402010	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Claims & Settlements	5402510	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Communications Radi	5403020	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Automotive Admin Chg	5404510	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Workers Comp Assess	5405020	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
General Liab Assess	5405030	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Relocation Expenses	5407060	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Rent of City Equip	5407510	$ 2,707.54	$ 246.14	$ 246.14	$ 246.14	$ 246.14	$ 246.14	$ 246.14	$ 246.14	$ 246.14	$ -	$ 246.14	$ 246.14	$ 246.14	$ -
Accumulated Depr proc	5408080	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Cap<5000- Bldgs	5501005	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Dep. Exp. M&E (Full)	5408060	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Cap<5000 - M&E Auto	5501050	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Capital Outlay<5000 -	5501080	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
M&E (Modified)	5701060	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Comp Software (Mod)	5701075	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
M&E Auto (Modified)	5701085	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Other		**$ 329,400.54**	**$ 6,847.62**	**$ 29,540.82**	**$ 29,906.61**	**$ 16,527.67**	**$ 15,539.61**	**$ 53,349.07**	**$ 68,517.92**	**$ 28,015.69**	**$ -**	**$ 37,972.06**	**$ 19,902.27**	**$ 23,381.20**	**$ -**
In Kind Salaries	6501010	$ 56,465.38	$ -	$ 7,623.64	$ 5,954.87	$ 5,031.04	$ 8,853.78	$ 5,616.06	$ 6,246.16	$ 9,491.80	$ -	$ 7,648.03	$ -	$ -	$ -
In Kind Social Security	6503005	$ 4,319.62	$ -	$ 583.22	$ 455.55	$ 384.87	$ 677.31	$ 429.63	$ 477.83	$ 726.13	$ -	$ 585.08	$ -	$ -	$ -
In Kind Life Insurance	6503010	$ 56.42	$ -	$ 7.62	$ 5.96	$ 5.02	$ 8.84	$ 5.60	$ 6.24	$ 9.49	$ -	$ 7.65	$ -	$ -	$ -
In Kind - Flex Benefit	6504030	$ 4,482.46	$ -	$ 691.56	$ 526.56	$ 508.84	$ -	$ 634.56	$ 673.63	$ 940.74	$ -	$ 506.57	$ -	$ -	$ -
In Kind TMRS	6505010	$ 7,483.88	$ -	$ 888.92	$ 694.34	$ 586.62	$ 1,932.38	$ 654.83	$ 728.29	$ 1,106.73	$ -	$ 891.77	$ -	$ -	$ -
In Kind Indirect Cost	6506010	$ 79,251.43	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 79,251.43	$ -
In Kind Other Contrc	6602025	$ 3,848,212.50	$ 2,733.23	$ 2,733.23	$ 389,349.70	$ 513,426.09	$ 464,061.21	$ 455,432.78	$ 453,072.88	$ 403,819.97	$ -	$ 545,931.78	$ 328,666.36	$ 288,985.27	$ -
In Kind		**$ 4,000,271.69**	**$ 2,733.23**	**$ 12,528.19**	**$ 396,986.98**	**$ 519,942.48**	**$ 475,533.52**	**$ 462,773.46**	**$ 461,205.03**	**$ 416,094.86**	**$ -**	**$ 555,570.88**	**$ 328,666.36**	**$ 368,236.70**	**$ -**
Total		**$ 21,112,323.82**	**$ 480,740.35**	**$ 535,810.49**	**$ 2,210,567.98**	**$ 2,427,664.36**	**$ 2,322,402.92**	**$ 2,352,817.52**	**$ 2,430,579.58**	**$ 2,050,946.17**	**$ 2,666,020.46**	**$ 2,560,820.76**	**$ 343,925.65**	**$ 730,007.58**	**$ -**

1/18/19